

## COUNCIL'S DISCRETIONARY FUND APPLICATION FORM

**PLEASE READ THE COUNCIL'S DISCRETIONARY FUND POLICY AND PROCEDURES BEFORE COMPLETING THIS FORM**

**APPLICANT/ORGANISATION NAME:**

**ADDRESS:**

**SUBURB:**

**POSTCODE:**

**CONTACT NAME & TITLE:**

**CONTACT PHONE (landline & mobile):**

**EMAIL ADDRESS:**

**DETAILS OF ACTIVITY/EVENT** *(Please provide details of the activity or event for which funding is sought)*

**NAME OF ACTIVITY/EVENT:**

**DATE OF ACTIVITY/EVENT:**

**PROPOSED VENUE:**

**VENUE BOOKED:**                      **YES**                                      **NO**

*NOTE: If using Council venue, you MUST have a confirmed booking before submitting application*

**DETAILS OF EVENT/ACTIVITY:**

**COSTS** *(Please provide details of the amount of funding sought and a brief description of what the costs involve)*

**CONNECTION TO THE CITY OF MONASH** *(Please provide details of your/your organisations connection to Monash e.g. group meets in Monash/serves/is involved with/members come from the local community, etc.)*

**INCORPORATION OF ORGANISATIONS/GROUPS**

Groups making an application for funding must be incorporated associations and submit evidence of that incorporation with their application.

Please attach documentation relating to the group's incorporation.

**NOTE:** Should your application for funding be recommended, your name/the name of your organisation, the purpose for the funding application and the amount recommended for funding must be included in a written report to Council. This report and the information contained in it will be publicly available in both hardcopy and electronically on Council's website.