

# APPLICATION FOR SUBDIVISION STATEMENT

Building Regulations 2018

Regulation 231(2)



CITY OF  
MONASH

**TO: Municipal Building Surveyor,**

## APPLICANT

Name \_\_\_\_\_ Phone \_\_\_\_\_

Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

## OWNERSHIP DETAILS

Name \_\_\_\_\_ Phone \_\_\_\_\_

Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_

Email \_\_\_\_\_

## CURRENT PROPERTY DETAILS

No. \_\_\_\_\_ St/Rd \_\_\_\_\_ Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Lot/s \_\_\_\_\_ LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_

**PROPOSED CHANGES TO THE PROPERTY** (eg. subdivision of the existing building, description of proposed building work, impact on structural adequacy, amenity, safety & health, spread of fire).

## RELEVANT DOCUMENTS

DOCUMENT TYPE	DESCRIPTION	REFERENCE NO.	ISSUE DATE
Plan of Subdivision			
Planning Permits			
Building Permits			

**Applicant Signature** \_\_\_\_\_ **Print Name** \_\_\_\_\_

**Date** \_\_\_\_\_

### PLEASE PROVIDE THE FOLLOWING WITH YOUR APPLICATION:

- Full copy of the proposed plan of subdivision
- Copy of Certificate of Title
- Site plan showing details of all existing buildings including wall construction details, location of door and window openings, fence locations and the location of existing and proposed boundary lines.
- Application fee of **\$770.00** (additional fees may apply for complex subdivisions).

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SUBJECT PROPERTY ADDRESS:

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## Payment Options

**In Person** OR **By Mail – Credit Card/Cheque/Money order**  
293 Springvale Road PO Box 1 GLEN WAVERLEY VIC 3150  
Glen Waverley

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## Information Privacy

The *Privacy and Data Protection Act 2014* protects the personal information of individuals. The City of Monash takes this responsibility seriously and endeavours to manage and protect personal information in its possession at all times. The Council will only use and disclose information for the purpose/s for which it is collected.

The Council has adopted policies and procedures to protect personal information. These are available at Council's web site [www.monash.vic.gov.au](http://www.monash.vic.gov.au). Queries regarding Council's handling of information privacy can be directed to the Information Privacy Officer, telephone 9518 3555.

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