

# APPLICATION TO REGISTER DOG / CAT

Registration period 10 April 2023 to 9 April 2024

Enquiries: (03) 9518 3555 8.15am - 5.15pm Monday - Friday



## Owner Details

Surname		Given Names:	
Gender	Date of Birth:	Concession No:	
Residential Address			Post Code
Contact Numbers	Work:	Home:	Mobile:
Address where animal is kept if different from above:			

## Registration Fees \*See back of this form for details

### Animal(s) Details

Animal Ref# (office use only)

Animal 1

Animal 2

Animal 3

Animal 4

Animal Type	Dog <input type="checkbox"/> Cat <input type="checkbox"/>	Dog <input type="checkbox"/> Cat <input type="checkbox"/>	Dog <input type="checkbox"/> Cat <input type="checkbox"/>	Dog <input type="checkbox"/> Cat <input type="checkbox"/>
SEX (tick one box)	Female <input type="checkbox"/> Male <input type="checkbox"/>	Female <input type="checkbox"/> Male <input type="checkbox"/>	Female <input type="checkbox"/> Male <input type="checkbox"/>	Female <input type="checkbox"/> Male <input type="checkbox"/>
Desexed (tick one box) <small>Compulsory for cats - proof required</small>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Restricted Dog Breeds (see over)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Declared Dangerous, Menacing Dogs (see over)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Name				
Age				
Breed				
Colour				
Microchip Number <small>Compulsory - proof required</small>				

I understand that the information provided will be used in accordance with relevant legislation and declare that the information provided in this application is true and correct to the best of my knowledge. I declare that my dog(s) is not a restricted breed as described in the Approved Standard for Restricted Breed Dogs in Victoria.

Name of Owner: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(If Owner is under 18, Parent or Guardian must sign\*)

\* Section 4 Domestic Animals Act 1994 provides where the owner of an animal is under 18, the parent or guardian is deemed to be the owner.

*.....* **If Paying by Credit Card by mail** (for other payments turn overleaf)

(Office Use Only) **Date:** \_\_\_\_\_ **Receipt:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**I authorise my registration payment to be charged: Credit Card Type\***  VISA  MASTERCARD  AMERICAN EXPRESS

\*Monash Council does not accept Diners Club.

**Credit Card Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Name of Credit Card Holder:** \_\_\_\_\_ **Card Expiry Date:** \_\_\_\_\_

**Cardholder Signature:** \_\_\_\_\_ **Charge Amount: \$** \_\_\_\_\_

### PRIVACY NOTIFICATION:

Monash City Council ("Council") collects personal information via this form for the purposes of Animal Registration Renewal and related purposes which the individual to whom the information relates may reasonably expect. Council will not release or provide access to personal information to any other person or body, unless (a) it has been authorised to do so by the person to whom the information relates, (b) it is permitted or required to do so by law, or (c) it is appropriate or required in the performance of the functions of Council. If you do not supply your personal information, we will not be able to process your Animal Registration Renewal. You may gain access to your personal information by contacting Council's Privacy Officer via email at legal@monash.vic.gov.au

**Included in the fee payable is the State Government Levy for cats and dogs which is used primarily to fund responsible pet ownership programs.**

	Fee		Concession	
	Dog	Cat	Dog	Cat
Unsterilised Dog/Cat. In accordance with section 10A of the Domestic Animals Act 1994, Council is unable to register a cat for the first time unless it is de-sexed or exempt from any requirement to be de-sexed under the Domestic Animals Act 1994.	\$153.00	\$130.00	\$62.20	\$53.00
Dogs declared Dangerous or Menacing.	\$281.00	NA	NA	NA
Restricted Breed Dogs. (Restricted Breed dogs can only be registered if they were in Victoria prior to 1 September 2010 or registered with another Council in Victoria prior to 30 September 2011).	\$281.00	NA	NA	NA
Guard Dogs.	\$281.00	NA	NA	NA
Desexed Dog/Cat. (Proof of desexing must be provided).	\$51.00	\$43.30	\$20.80	\$17.60
Dog/Cat over 10 years old.	\$51.00	\$43.30	\$20.80	\$17.60
Dog/Cat kept for breeding by the proprietor of a domestic animal business conducted on registered premises.	\$51.00	\$43.30	\$20.80	\$17.60
Cat/Dog registered with an applicable organisation – owner must be current member ( <i>proof of registration and membership must be provided</i> ). <i>Applicable Organisations: Australia National Cats Inc.; Dogs Victoria; Feline Control Council (Victoria) Inc; Master Dog Breeders and Associates.; and The Governing Council of the Cat Fancy Australia and Victoria.</i>	\$51.00	\$43.30	\$20.80	\$17.60
Dogs kept for working stock.	\$51.00	NA	\$20.80	NA
Dogs that have undergone obedience training which complies with regulations (must supply certificate). • Australian Association of Professional Dog Trainers Inc. • Kintala Dog Club Association Inc. • Dogs Victoria • Four Paws K9 Training	\$51.00	NA	\$20.80	NA
Greyhounds (Greyhound Racing Vic).	NO FEE	NA	NO FEE	NA
Working Guide Dogs and Puppies.	NO FEE	NA	NO FEE	NA
Government Dogs exempt under section 8 Domestic Animals Act 1994.	NO FEE	NA	NO FEE	NA
Concession Rate: To be eligible for the concessional fee above, you must be an eligible person under the State Concession Act 2004. Eligible persons are holders of a Pension Concession Card, War Widow entitlement or Special Rate Veterans. (Health Care Cards and Seniors Cards are not included). To claim the concession rate you must provide proof of eligibility to Council.				

### REGISTRATION UNDER THE DOMESTIC ANIMALS ACT

Registration Requirement - Section 10 provides:

(1) The owner of a dog or cat must apply to register that dog or cat with the Council of the municipal district in which the dog or cat is kept, if the animal is over 3 months old. Penalty: 20 penalty units.

(2) The owner of a dog or cat that is registered must apply for renewal of the registration of that dog or cat with the Council of the municipal district in which the dog or cat is kept before the expiration of the current registration. Penalty: 20 penalty units.

Period of Registration: The registration of a dog or cat or renewal of such registration remains in force until 10 April of the year following the registration or renewal.

Identification Marker: Council will provide an identification marker to be worn by the dog/cat. If a dog or cat is found outside the owner's premises without the identification marker, the owner will be guilty of an offence. (See information below on lifetime tags).

### ADDITIONAL INFORMATION

**Extra Animal Permits:** Under Council's Local Law No. 3 it is an offence to have more than two dogs and two cats in a household. You must apply for a permit to keep more than the permitted number of dogs/cats in your household.

**Microchipping:** Microchipping is compulsory for all new registrations, including transfers from other Councils.

**Responsible Pet Ownership:** Monash Council encourages responsible pet ownership by providing residents who register their animals with a range of benefits including an increased likelihood of being reunited with a lost pet, as your animal will be wearing a tag and be microchipped; expert advice in animal matters; lead free parks to exercise dogs; professional ranger service.

**Lifetime Tags:** Council introduced lifetime animal identification tags in the 2015/2016 registration period. Your animal will be issued a lifetime tag. Should you require a replacement tag during the animal's lifetime, please contact Council (a replacement fee may be required).

**Penalties:** Infringement Notices may be issued in respect of any breaches of the Domestic Animals Act 1994 or Monash Council Local Law No. 3.

**Change of information:** Any changes to the information provided on this application must be *advised in writing to: Monash Council Animal Management, PO Box 1, GLEN WAVERLEY VIC 3150* or email: [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

**Pro Rata Payment:** Pro rata registration fee will be applicable to new animal registrations from 10 October 2023 to 9 April 2024. The fee will be 50% of the annual fee.

### HOW TO PAY

#### Pay online

Call Council on (03) 9518 3555 and pay using your MasterCard, Visa, American Express card or pay online at [www.monash.vic.gov.au/payments](http://www.monash.vic.gov.au/payments) – select dog/cat renewal registration. If paying online, use reference number:

#### Cheque or Money Order

- Write a cheque or money order payable to: 'MONASH COUNCIL ANIMAL MANAGEMENT'
- Post form and cheque to:  
Monash Council  
PO Box 1 GLEN WAVERLEY VIC 3150

#### In person

Present the form with payment at:

- CIVIC CENTRE  
293 Springvale Road GLEN WAVERLEY  
Hours: 8.15 am – 5.15pm Monday – Friday

- OAKLEIGH SERVICE CENTRE  
3 Atherton Road OAKLEIGH  
Hours: 8.15 am – 5.15pm  
Monday – Friday

Please check website for current opening hours



**Biller Code: 958777**  
**Ref:**

By phone or Internet - Select the BPAY or bill payment option and follow the simple instructions or contact your participating Bank to pay from your nominated account.



**Billpay Code: 0337**  
**Ref:**

By Phone  
In Person  
Via Internet

13 18 16  
at any Post Office  
use Post BillPay option at  
[www.postbillpay.com.au](http://www.postbillpay.com.au)