

# Waste Collection Services

## Application for First Residential Food and Garden Waste (Green) Bin

This form is for households applying for their first food and garden waste (green) bin. There is no charge for this bin, however residents must demonstrate they have somewhere suitable to store their bin and place out for collection.

Please contact Customer Service on 9518 3767 to discuss any enquiries.

### I am the property owner / tenant (please circle)

Name: \_\_\_\_\_

Property address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Postal address (if different from property address): \_\_\_\_\_

### I would like to request: (please tick)

- 1 (one) 120 litre green waste bin + one kitchen caddy**
- 1 (one) 240 litre green waste bin + one kitchen caddy**
- \_\_\_ additional green waste bin(s). The ratepayer must consent to pay for additional bins.

### At times other than on bin day, I will store my green bin: (please tick)

- In a shaded/covered area on my property, without access by the public. There is space in this area for a green bin.
- In a shaded/covered bin storage area, with other shared bins (e.g. communal apartment bins). I believe there is space in this area for a green bin.
- Other (use comment section below)

### Comments:

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#### OFFICE USE ONLY

Pathway CR: \_\_\_\_\_ Request date: \_\_\_\_\_ Delivery date: \_\_\_\_\_

**On bin collection day:** *(please tick)*

- There is enough space for my bin on my nature strip (I leave 50cm between bins and trees and poles and 1 metre between bins and parked cars)
- My neighbours/apartment place bins on my nature strip and I believe there is space for my bin
- I'm not sure if there will be enough space for my green waste bin
- Other (use comment section below)

**Comments:**

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**BIN USAGE COMMITMENT** *(please tick):*

- I will use my green waste bin(s) correctly and only put accepted food and green waste items in the bin.
- I will collect food scraps loose in my kitchen caddy or only use paper towel or compostable liners (which meet the Australian Standards AS4736) to line my caddy.
- I will educate those who I live with, what can go in the green waste bin.

**SERVICE AGREEMENT**

I confirm that I am the ratepayer/tenant of the above property. I agree to the terms and conditions on the back of this form and as listed in the 'Conditions of Supply'.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please return the completed form via:**

**Post:** Administration Officer (Waste Services), PO Box 1, GLEN WAVERLEY 3150

**Email:** [mail@monash.vic.gov.au](mailto:mail@monash.vic.gov.au)

**In Person:** Civic Centre - 293 Springvale Road, Glen Waverley or  
Oakleigh Service Centre – 3 Atherton Road, Oakleigh

## Terms and Conditions

- Your Council supplied bins will be collected from the kerbside or otherwise nominated collection point on the collection day nominated for your area. If you are unsure of your collection day please refer to our website ([www.monash.vic.gov.au](http://www.monash.vic.gov.au)), Council supplied collection calendar or call us on 9518 3555. Bins from other sources will not be cleared. Bins must be presented in the collection point by 6am on the collection morning.
- The maximum gross weight of the bin and its contents must not exceed 72kg and the lid must be properly closed for collection to occur.
- It is the duty of the occupier to keep the bin clean and in a hygienic condition. The occupier is also responsible for tidying any rubbish spillage or cleaning up any litter that falls from the bin.
- Council will repair or replace the bin free of charge if it is accidentally damaged or if it is stolen.
- The green bin must only contain accepted food and garden waste as outlined at [www.monash.vic.gov.au/green-waste](http://www.monash.vic.gov.au/green-waste). If we find your bin has excessive contamination, we will contact you to remove the contamination. If your bin continues to have contamination on repeated inspections, we may remove this service.
- If a bin is damaged as a result of misuse or other action on the part of the user or if the bin is lost as a result of an action or failure to act to protect the bin against loss or damage, the Council may charge the property owner the cost of repair or for the cost of replacement of the bin.
- Properties under construction are required to contact Council for removal of bins; to eliminate misuse of bins (contamination) and bins being stolen. Bins will be provided once construction is completed and the property is occupied.
- In instances where a Waste Management Plan has been completed for the property; Council will supply bins according to this plan. Additional bins may not be able to be arranged.
- From time to time Council or its contractors may undertake an audit of any Council bins. This may include but is not limited to; making a visual inspection of the contents, checking contents for contamination, checking the unique bin serial number and inspecting the condition of the bin.
- *For a complete list of terms and conditions in addition to those listed above please refer to the 'Conditions of Service and Supply' document, available by contacting Customer Service on 9518 3555.*

## Your privacy

The Privacy and Data Protection Act 2014 protects the personal information of individuals. Monash Council takes this responsibility seriously and endeavours to manage and protect personal information in its possession at all times. Council has adopted policies and procedures to protect personal information. These are available on Council's web site at:

[www.monash.vic.gov.au/privacy](http://www.monash.vic.gov.au/privacy)

## Privacy Collection Statement

The personal information you have provided in this form and any other information you provide in relation to your request, is being collected by the Monash City Council for the primary purpose of processing your application for a residential waste bin(s). If you do not provide the requested information your request will be unable to be processed. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. If you wish to gain access to, or alter any personal information you have supplied on this application, please contact Council's Privacy Officer on 9518 3081.