

7.4.5 COUNCIL MEETING SCHEDULE 2024

Responsible Manager:	Amanda Sapolu, Manager Corporate Governance & Legal
Responsible Director:	Jarrold Doake, Director City Services

RECOMMENDATION

That Council adopts the 2024 meeting schedule as in Attachment 1 in this report.

INTRODUCTION

This report proposes a meeting cycle for Council for the 2024 calendar year.

COUNCIL PLAN STRATEGIC OBJECTIVES

Good Governance

Maintain the highest standards of good governance.

BACKGROUND

The meeting cycle for 2023 was as follows:

- Ordinary Council Meeting on the last Tuesday of the month, except for December in 2023. This is where formal decisions are made.
- Briefing Meeting of Councillors the week prior to the Council Meeting to discuss any further clarification of Council reports which may be required to enhance decision making.
- Strategy Meeting two weeks prior to the Council Meeting where Councillors discuss a range of strategic matters.

All Briefing and Strategy Meetings are scheduled with the agreement of Councillors and do not require formal resolution.

It has been customary for Council to resolve its meeting cycles for at least a twelve-month period and this report proposes the continuation of that practice for 2024.

DISCUSSION

The meeting structure proposed in this report is consistent with Council's governance obligations as set out in the *Local Government Act 2020* and Council's current Governance Rules and other relevant legislation and guidelines.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

POLICY IMPLICATIONS

There are no policy implications to this report.

CONSULTATION

Community consultation was not required.

SOCIAL IMPLICATIONS

There are no social implications to this report.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications to this report.

GENDER IMPACT ASSESSMENT

A GIA was not completed because this agenda item is not a 'policy', 'program' or 'service'.

CONCLUSION

The proposed Council Meeting schedule as provided in Attachment 1 to this report is consistent with Council's commitment to open and accountable government and involving the community in decisions that affect them. It will continue to build upon the established partnership between Council and the community in fostering effective governance of the City of Monash.

ATTACHMENT LIST

1. 2024 Council Meeting Schedule [7.4.5.1 - 1 page]



Council Meeting Schedule (2024)

Commencement time: 7.00pm
Frequency: The last Tuesday of the month (except for December)
Location: Civic Centre, 293 Springvale Road, Glen Waverley

DATE
30 January
27 February
26 March
30 April
28 May
25 June
30 July
27 August
24 September
29 October
12 November*
26 November
10 December

*Proposed meeting for swearing in of the new Council for 2024-2028 and the election of the Mayor and Deputy Mayor