



## Transferring accommodation or health related business

Business type	Applicable transfer fee
Accommodation business	\$176.00
Health-related business	\$176.00

**Please note:** Food Business registrations cannot be transferred. Refer to Register a fixed location food business fees below. Hairdressing businesses cannot be transferred as they require the proprietor to have a one-off, ongoing registration. You will need to complete the **Health related business** application form.

## Register a fixed location food business

	Class	Description	Examples include (but not limited to)	FEE Note: a pro-rata fee may apply
<input type="checkbox"/>	<b>Class 1</b>	Food being prepared or served exclusively for vulnerable groups	<input type="checkbox"/> Aged care service <input type="checkbox"/> Hospital <input type="checkbox"/> Child care <input type="checkbox"/> Meals on wheels service	<b>Registration:</b> \$745.10  <b>New Premises Approval:</b> \$310.50
<input type="checkbox"/>	<b>Class 2</b>	Food premises selling or handling unpackaged food requiring temperature control	<input type="checkbox"/> Cafés, delis, take-away premises, restaurants <input type="checkbox"/> Home business manufacturing high risk products that require refrigeration such as cakes containing cream, custard, homemade ganache <input type="checkbox"/> Supermarket or manufacturer <input type="checkbox"/> Other food business handling unpackaged high-risk food	<b>Registration:</b> \$790.20 (1-10 employees)  \$894.60 (11-20 employees)  \$1488.20 (20+ employees)  <b>New Premises Approval:</b> \$310.50
			<input type="checkbox"/> Community group/not for profit food business – food cooked, refrigerated and then re-heated or food served does not involve a kill step (such as home-made mayonnaise)	50% of the applicable fee

## Register a fixed location food business

	Class	Description	Examples include (but not limited to)	FEE Note: a pro-rata fee may apply
<input type="checkbox"/>	<b>Class 3</b>	Food premises selling or handling unpackaged food that does not require temperate control and/or pre-packaged food requiring temperature control	<input type="checkbox"/> Greengrocer that only sells cut fruit, vegetables and/or packaged food <input type="checkbox"/> Home business selling low risk baked products that do not require refrigeration such as cakes without cream, custard <input type="checkbox"/> Wholesaler/distributor/importer of food - food is sold to other food businesses. <input type="checkbox"/> Other food business that: <ul style="list-style-type: none"> <li>» Handles pre-packaged food that requires temperature control and/or</li> <li>» Handles un-packaged food that does not require temperature control and/or,</li> <li>» Re-package food that does not require temperature control.</li> </ul>	<b>Registration:</b> \$395.30  <b>Registration Class 3A (Higher Risk)</b>  \$552.20  <b>New Premises Approval:</b> \$233.50
			<input type="checkbox"/> Community group/not for profit food business – cooked on site and served immediately - non-profit, all food handlers are volunteers.	50% of applicable fee
<input type="checkbox"/>	<b>Class 4</b>	Activities considered to be very low risk such as the sale of shelf stable pre-packaged foods, sale of uncut fruit and vegetables, and fundraising activities.	<input type="checkbox"/> Pre-packaged low risk food such as confectionery, crisps, frozen ice cream, bottled drinks. For example, newsagents, pharmacies, video stores and some milk bars; or <input type="checkbox"/> The sale to members of the public or the wholesale of whole (uncut) fruit or vegetables; or the handling of low risk food or cut fruit or vegetables and the serving of that food to children at a sessional children's service.	No fee

For further information on food business classifications, please visit the following link <https://www2.health.vic.gov.au/public-health/food-safety/food-businesses/food-business-classification>

# Fee Schedule



## Register an accommodation business

Type of business	FEE
<input type="checkbox"/> Motel/hotel	<b>New Premises Approval</b> \$187.00
<input type="checkbox"/> Residential accommodation	
<input type="checkbox"/> Rooming house	<b>Registration</b> \$290.90 + \$24.40 per room
<input type="checkbox"/> Hostel	
<input type="checkbox"/> Student accommodation	<b>Note: Maximum Fee</b> \$996.00

## Register a health-related business

Hairdressing and temporary make-up premises		FEE
<input type="checkbox"/>	Hairdresser/barber	<b>Ongoing registration</b> \$302.10  <b>New Premises Approval</b> \$187.00
<input type="checkbox"/>	Makeup – applications of cosmetics that does not involve skin penetration or tattooing	
<input type="checkbox"/>	Spray tans	
<input type="checkbox"/>	Facial or body treatments	
Beauty Premises		FEE
<input type="checkbox"/>	Manicure/pedicure	<b>Requires annual renewal</b>  \$225.70  <b>New Premises Approval</b> \$187.00
<input type="checkbox"/>	(New Premises Approval Fee)	
<input type="checkbox"/>	Foot spa treatments	
<input type="checkbox"/>	Hair removal (electrolysis/IPL/laser/wax/threading)	
<input type="checkbox"/>	Ear piercing (gun only)	
Skin Penetration		FEE
<input type="checkbox"/>	Body piercing or other skin penetration procedures	<b>Requires annual renewal</b>  \$325.40  <b>New Premises Approval</b> \$187.00
<input type="checkbox"/>	Tattooing/removal – includes permanent or semi-permanent makeup or cosmetic tattooing	
<input type="checkbox"/>	Dry needling	
<input type="checkbox"/>	Colonic irrigation	
Other	.....	<b>To be discussed</b>

## Register for footpath trading

All applications	
Advertising	FEE
A-Frame (1 sign/premises)	\$108.00
Real estate signage (A frame board signs)	\$385.80
Display of goods	
Goods displayed – (Single display of organized goods)	\$177.00
Additional signs and goods	\$246.40
Street activation	
External chairs licensed up to 10 chairs	\$242
Additional External chairs (if over 10 chairs)	\$418.60 (each)
Event permit (Special events)	\$214.70
*(Additional event costs may be applicable)	
Screens, barriers umbrellas	Price on Application
Sleeves for umbrellas and barriers to be placed in the trading area will carry a cost for insertion into footpath. Please enquire with Council's Engineering (Asset Protection) department.	

# Fee Schedule



## PLANNING

If your application is for more than one type of permit set out in the table below, the application fee is the sum of highest fee, plus 50% of each of the other fees which would apply. Please contact Town Planning if you are unsure of which fee applies to your application.

**Note:** Planning Applications are GST Free

TYPE OF PERMIT	COST OF WORKS	FEE
Change or allow a new use of the land (includes liquor license and reduction of car parking/ bicycle facilities)		\$1286.10
Building works (including advertising signs)	\$0 - \$100,000	\$1,119.90
	\$100,001 - \$1, 000,000	\$1,510.00
	\$1,000,001 - \$5,000,000	\$3,330.70
If your proposal qualifies as a VicSmart application, the below fees apply instead of the above table.		
VicSmart	<\$10,000	\$195.10
	\$10,000+	\$419.10
Following lodging the application there may be additional fees incurred if advertising is required or amended plans are submitted.		
Advertising fee (if required)	Commercial	
	<\$1 M	\$360
	>\$1 M	\$650
	Notification	\$7.50 per property
	>15 properties	\$15.00 per property
	>100 properties	\$15.00 per property
	Additional Signs	
Standard A2	\$75.00	
Newspaper Ads	As required	
Amended plan fee (if submitted after advertising)	40% of the application fee	