

Application for Residential Parking Permit/s

1 November 2023 to 31 October 2024



SECTION 1 –APPLICATION DETAILS

Applicant Name		
Address		
Contact phone numbers	Business	Mobile
Email		

SECTION 2 – PERMITS REQUIRED

Single dwelling – up to 3 permits free (fourth permit \$150)	2-4 dwellings – 1 permit free (second permit \$150)
Up to 6 dwellings on a 2 house site – 1 permit free (second permit \$150)	5 or more dwelling site built prior to 1995 - up to 1 permit free (if eligibility criteria are met) All previous permits will be renewed.
Student Accommodation / Boarding House – up to 2 permits free (no additional permits)	Booklet of 10 daily permits - \$50 (\$25 concession). Maximum of 1 booklet every 6 months.
Special events – 1 permit free. Additional permits \$50. Maximum of 5 events per year.	Carers permit – free (Please provide details below as to reason why it is required)

- Also tick applicable box for any **additional permit/s** required. Please note that an additional permit (with the exception of a carer permit) may be subject to a cost.

SECTION 3 –PROOF OF RESIDENCY

Proof of residency must be provided with application (Copies of documents). Please provide **two** of the below: *Please tick to confirm.*

Monash Rates Notice	Lease Agreement
A Utility bill no older than two months	Vehicle registration papers
Company vehicles - letter on company letterhead	VicRoads change of address notice

SECTION 4 – PERMIT ELIGIBILITY CRITERIA

Class of Residence	Residential Parking Permits Available (<i>Conditions of use attached</i>)
Single dwelling site	Up to 3 permits free. Maximum of 1 additional permit at a fee of \$150 p.a.
2 - 4 dwelling site	1 permit per dwelling free. Maximum of 1 additional permit per dwelling at a fee of \$150 p.a.
Up to 6 dwellings across a 2 house site	1 permit per dwelling free. Maximum of 1 additional permit per dwelling at a fee of \$150 p.a.
5 or more dwelling site	No permits as of right. However, for blocks of older units built (pre 1995) that have insufficient parking on site, access to 1 permit per unit free.
Student Accommodation	2 permits per premises free. No additional permits.
Boarding House	2 permits per premises free. No additional permits.
Residences in Business Areas	No permits available.
Residential vouchers	Booklet of ten (10) daily permits at a cost of \$50 p.a. (\$25 concession). Maximum of 1 booklet every 6 months. 'Carers' permits – free. Special Events - Permits available for up to 30 vehicles for a 'special event'. 1 Special event per permit/dwelling/p.a. free. Additional special event permits - \$50. Maximum of 5 special event permits issued per property, per year. Permits for vehicles attending a wake or similar activities associated with a funeral - free

ACKNOWLEDGEMENT AND PRIVACY STATEMENT

The personal information you have provided in this form, is being collected by the Monash City Council for the primary purpose of processing your residential parking permit application. The information will be used only for that purpose or any directly related purpose. If you do not provide the requested information we will not be able to process your application. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. If you wish to gain access to, or alter any personal information you have supplied on this application, please contact Council's Privacy Officer on 9518 3081.

I hereby apply for a residential parking permits (s) and agree to the permit conditions.

Applicant Name Printed

Applicant Signature

Date

SECTION 5 - SUBMIT FORM TO COUNCIL BY FOLLOWING MEANS:-

In Person



Monash Civic Centre

293 Springvale Rd Glen Waverley
8.15 am – 5.15pm Mon – Fri

Oakleigh Service Centre

3 Atherton Rd Oakleigh
8.15 am – 5.15pm Mon – Fri

By Post



City of Monash , Community Laws
P.O. Box 1 Glen Waverley VIC 3150

Online



Application and supporting documentation can be emailed to mail@monash.vic.gov.au.
Please note that a tax invoice for payment will be issued once the additional paid parking permit has been assessed and approved.